

Business cards

Listen to four people talk about their jobs to practise and improve your listening skills.

Before listening

Do the preparation task first. Then listen to the audio and do the exercises.

Preparation task

Match the definitions (a–h) with the vocabulary (1–8).

Vocabulary

1. lead programmer
2. a manager
3. an intern
4. Ltd
5. a director
6. a temporary job
7. a doctorate
8. medical equipment

Definition

- a. a person who works in a job to get experience
- b. machines that doctors use
- c. a job that is not for a long time
- d. the main programmer
- e. a person who leads other people in a company
- f. the highest level of university education
- g. the person at the top of a company
- h. 'Limited', a kind of company that has private owners

Reading text: Business cards

1

Dr Peter Miller
Sales Director
DX Medical Equipment Ltd

2

Alessandro Rossi
Lead Programmer
Space10 Designs

3

Megumi Tanaka
>> Product Manager
>>> Global Engineering Consults

4

Andres Mulligan Jr
Intern, R&D team
MaXtin Ltd

Tasks

Task 1

Are the sentences true or false?

	Answer	
	True	False
1. Peter Miller is not a medical doctor.	True	False
2. Peter sells machines for hospitals and doctors.	True	False
3. Starlight is the name of Alessandro's company.	True	False
4. Alessandro is the manager of the company.	True	False
5. Megumi thinks her real name is difficult to say.	True	False
6. Andres is not a permanent member of the team.	True	False

Task 2

Match the sentences to the people who said them.

Andres Mulligan Jr	Dr Peter Miller
Megumi Tanaka	Alessandro Rossi

1. My doctorate was in electronic engineering.
2. I'm the project leader.
3. I use another name when I'm working internationally.
4. I'm happy to be joining this team for the next few months.

Discussion

Which information do people have on their business cards in your country?

Transcript

A

A: Hello, Doctor Miller. It's nice to meet you.

B: Please call me Peter.

A: OK. Are you a medical doctor? It must be helpful when you sell medical equipment.

B: Actually, no. My doctorate was in electronic engineering, but it's still helpful for me when I sell our equipment.

B

Good morning, everyone. I'm happy to be here today to tell you about our new project. My name is Alessandro Rossi. I'm the project leader on the Starlight programming project.

C

Pleased to meet you. Here's my card. My real name is Megumi Tanaka, but people who are not from my country think it's difficult to say my name, so I use another name, Meg, when I'm working internationally.

D

Hello, everyone. My name's Andres Mulligan. I'm very happy to be joining this team for the next few months and learning more about research and development.

Answers

Preparation task

1. d
2. e
3. a
4. h
5. g
6. c
7. f
8. b

Task 1

1. True
2. True
3. False
4. False
5. False
6. True

Task 2

1. Dr Peter Miller
2. Alessandro Rossi
3. Megumi Tanaka
4. Andres Mulligan Jr