

## An end of term report

Read an end of term report to practise and improve your reading skills.

### Before reading

Do the preparation task first. Then read the text and do the exercises.

### Preparation task

Complete the definitions with the correct words.

fail	mark	skills	pass	course	term
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1. A ..... is a score or grade you get for academic work or an exam.
2. If you ..... an exam, you are successful.
3. If you do not get a satisfactory result in a test, you ..... it.
4. A ..... is a series of lessons in a subject.
5. A ..... is a period of time in a school year.
6. Reading, listening, writing and speaking are called the four .....

### Reading text: An end of term report

#### Southwestern University

**Candidate's surname:** Martella  
**Candidate's first name:** Javier  
**Student number:** 15604088-B  
**Academic year:** 2019–2020  
**Course:** English Basics 2  
**Term:** 3 (final)

#### Mark breakdown

Skill/Area	Maximum mark	Pass mark	Mark obtained	Pass/Fail
Reading	20	10	15	P
Listening	20	10	8	F
Writing	20	10	14	P
Speaking	20	10	17	P
Grammar/Vocabulary	20	10	11	P
<b>TOTAL</b>			<b>65</b>	<b>P</b>

## Comments

Well done, Javier, on all your hard work this term. You are always active in speaking activities, and this is great. I always enjoy reading your writing too; you have very good ideas. You can see from your marks that reading is not a problem for you.

Sometimes you still make small grammar mistakes, and I think you can improve your vocabulary. I recommend you review many of the language points we studied this term. There is extra language practice in your online workbook.

The area you need to work on the most is listening. I know this is difficult for you. I recommend more practice at home. Listen to English TV shows, podcasts and radio as much as possible. I can give you a list of things to listen to.

I've enjoyed working with you. Have a nice holiday, and good luck for next term!

**Instructor's name:** Erin Gibbs

**Signed:** *Erin Gibbs*

## Tasks

### Task 1

Circle the correct answer.

1. What is the teacher's name?
  - a. Erin Gibbs
  - b. Javier Martella
  - c. We don't know.
2. What was the worst area or skill for Javier?
  - a. Grammar/Vocabulary
  - b. Listening
  - c. Reading
3. Is this the first English level?
  - a. Yes
  - b. No
  - c. We don't know.
4. What mark do you need to pass the writing part of the course?
  - a. 50 per cent
  - b. 60 per cent
  - c. 75 per cent

5. What does the teacher think of Javier's writing?
  - a. She thinks he needs to work more on it.
  - b. She thinks it's difficult for him.
  - c. She likes it.
6. What does the teacher recommend to Javier?
  - a. Being more active in speaking activities.
  - b. Revising reading texts.
  - c. Listening to lots of different things.

## Task 2

Put the words and phrases in order to make sentences.

1. on all your    hard work    this term.    Well done
2. language practice    extra    in your workbook.    There is
3. for you.    difficult    I know    this is
4. luck    Good    next    term.    for
5. recommend    more practice    home.    at    I
6. have    very good    You    ideas.

## Discussion

What was your last report like? What areas do you need to improve?

## Answers

### Preparation task

1. mark
2. pass
3. fail
4. course
5. term
6. skills

### Task 1

1. a
2. b
3. b
4. a
5. c
6. c

### Task 2

1. Well done on all your hard work this term.
2. There is extra language practice in your workbook.
3. I know this is difficult for you.
4. Good luck for next term.
5. I recommend more practice at home.
6. You have very good ideas.