

Meeting face-to-face

In this video, Noelia and Vanya meet each other for the first time. Listen to the language they use for meeting face-to-face and practise saying the useful phrases.

Before watching

Do the preparation task first. Then watch the video and do the exercises.

Preparation task

Match the replies (a–f) with the sentences (1–6).

Sentences

1. It's good to finally meet you in person!
2. How are you finding it here?
3. Is there anything else you need?
4. Let me know if I can help at all.
5. Has Emir set you up with an email address?
6. What are you doing later?

Replies

- a. Fine! Really good!
- b. I haven't got any plans.
- c. I will, thank you.
- d. Not right now, thanks.
- e. Yes, he has.
- f. You too!

Tasks

Task 1

Are the sentences true or false?

| | Answer | |
|---|---------------|-------|
| 1. Vanya has heard of Noelia before they meet. | True | False |
| 2. Noelia is going to Spain next week. | True | False |
| 3. Everyone in the team has been friendly to Vanya since she arrived. | True | False |
| 4. Emir has already created an email address for Vanya. | True | False |
| 5. Vanya and Noelia agree to meet the next day. | True | False |
| 6. Noelia is going to show Vanya the clothes shops near the office. | True | False |

Task 2

Put the words in the correct order to make sentences.

1. meet to finally It's in person. you so good
2. put to a name. great to a face It's
3. you How are it? finding
4. with an Emir Has set you up email address?
5. there else need? Is you anything
6. can help Let I me know if at all.
7. are What you doing later?
8. any got I plans. haven't

Task 3

Write a number (1–10) to put the sentences in order to make a dialogue.

- _____ Great. See you later!
- _____ Thanks very much.
- _____ Of course. Meet me here at 1 o'clock. Don't be late!
- _____ How are you finding it here?
- _____ Hi, Elena. It's great to meet you in person at last!
- _____ Yes, you too!
- _____ Fine, but I've got some problems with my email address.
- _____ I'll ask someone from the IT department to help you.
- _____ Yes. Could you show me the best place to get lunch around here?
- _____ Is there anything else you need?

Discussion

What would you show someone who was new to your local area?

Transcript

Ana: Hi! I'm Ana. Welcome to *What to Say!*

Do you know what to say when you meet someone face-to-face for the first time? Listen out for useful language for meeting face-to-face. Then, we'll practise saying the new phrases – after this.

Eva: Hi.

Noelia: Hi, Eva.

Eva: How are you?

Noelia: I'm very well. I love your hair. It's fabulous!

Eva: Thanks, Noelia!

Vanya: Are you Noelia?

Noelia: Vanya?

Vanya: Yes!

Noelia: Hello! It's so good to finally meet you in person!

Vanya: You too! It's great to put a face to a name. I thought you were in Spain this week.

Noelia: I was, but I came back early. So, how are you finding it here?

Vanya: Fine! Really good! All the team have been so welcoming.

Noelia: Good! We have a lovely team here. Now, has Emir set you up with an email address?

Vanya: He has. I'm all ready to go!

Noelia: Perfect! Is there anything else you need?

Vanya: Not right now, thanks.

Noelia: Well, let me know if I can help at all.

Vanya: I will, thank you.

Noelia: Actually, I've got an idea. What are you doing later?

Vanya: I haven't got any plans.

Noelia: Great. Meet me here at six. Don't be late!

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Vanya: So what's the plan?

Noelia: We're going to see the local area by bike. I'll show you all the best coffee shops.

Vanya: Cool!

Noelia: Let's go!

Ana: Hello again! I think Noelia and Vanya are going to get on really well! So, did you notice the useful phrases used for meeting face-to-face? Listen to me and then repeat.

It's so good to finally meet you in person.

It's great to put a face to a name.

How are you finding it?

Has Emir set you up with an email address?

Is there anything else you need?

Let me know if I can help at all.

What are you doing later?

I haven't got any plans.

Ana: Try and use some of these phrases the next time you meet someone face-to-face in English. Bye for now!

Answers

Preparation task

1. f
2. a
3. d
4. c
5. e
6. b

Task 1

1. True
2. False
3. True
4. True
5. False
6. False

Task 2

1. It's so good to finally meet you in person.
2. It's great to put a face to a name.
3. How are you finding it?
4. Has Emir set you up with an email address?
5. Is there anything else you need?
6. Let me know if I can help at all.
7. What are you doing later?
8. I haven't got any plans.

Task 3

- 10 Great. See you later!
- 6 Thanks very much.
- 9 Of course. Meet me here at 1 o'clock. Don't be late!
- 3 How are you finding it here?
- 1 Hi, Elena. It's great to meet you in person at last!
- 2 Yes, you too!
- 4 Fine, but I've got some problems with my email address.
- 5 I'll ask someone from the IT department to help you.
- 8 Yes. Could you show me the best place to get lunch around here?
- 7 Is there anything else you need?